

Owen County Commissioners
Meeting Minutes-May 17, 2021

Meeting was called to order by President Burton.

Pledge to Allegiance was said and Prayer given by Polly Chesser

Roll was called. Public Signed in.

A motion to approve the minutes from May 3rd as presented was made by Dale Dubois; seconded by Bob Curry. Motion carried 3-0.

A motion to approve the claims docket dated 05/12/21 in the amount of \$356,726.69 was made by Bob Curry; seconded by Dale Dubois. Motion carried 3-0. Out of Claim Cycle Claims were also provided for signatures for Visa-324.86, 277.80, 1206.95, 101.94, 1244.08, Toshiba 3516.39, Highway 9300.00 and Covid Clinic 5182.22.

Old Business

Marce King-Economic Development and Matt Sword-SIDC presented two proposals that had submitted for the County Comprehensive Plan. They were SB Research & Planning and Taylor-Siefker-Williamson Design Company. The Steering Committee met and scored each proposal with SB Research receiving 1380 points and Taylor-Siefker-Williamson 1290 points. They are requesting to hire SB Research. A motion to accept them was made Bob Curry; seconded by Dale Dubois. Motion carried 3-0.

Guardian Fire Systems-Brian Arvidson presented contracts for approval. Attorney Jim Bryan read them as Part One showing the breakdown for existing service in all the County owned Buildings from June 2019-2021.

Part two will void 06/06/2019 contract as a mutual termination.

Professional Services Contract breakdown 2021-\$4986, 2022-\$5136, 2023-\$5290 for a total of \$15412/3yrs.

Mr. Curry asked if the Coroners Building was included since it was not finished yet; Mr. Arvidson related it can be added later upon completion. A motion to approve the Guardian Contract was made by Gary Burton; seconded by Bob Curry. Motion carried 3-0. Mr. Burton thanked him for working with! Ms. Reeves is to mail a signed copy of the contract to Guardian.

Attorney Bryan reviewed the report that had been received from Vortex regarding the County owned Storage Units. Consideration for the management and daily oversight was still being considered so it was determined to table until the June Meeting. Copies of the Report will be attached for permanent record.

Clarification on the Maintenance Position and Hours approved was to work up to 40 hours with no Overtime/Comp with the budgeted number of hours totaling 2080/hrs with the required Perf and FICA per year. Motion was made by Dale Dubois; seconded by Bob Curry. Motion carried 3-0. This also vacated the part-time line item to compensate the difference and still saves the county an entire person/position. Also noted was that the part-time position would still be included in the 2022 budget request.

Based upon emails received it was agreed at this time by the Commissioners due to various reasons to put Paycor on hold until November. It was related by Paycor that payroll would still have to be manually entered into the LOW Financial System as LOW has no import/upload capabilities. Attorney Bryan stated that we have two contracts with each, and both have indicated obstacles. Commissioners asked for Mr. Bryan to send a letter to each asking for possible solutions. Time Management is still a major concern as well as no HR. They will await response and move forward accordingly.

A letter outlining the ARP Monies had been received on May 10th. (Attached for record) Ms. Reeves indicated that the required SAMS process had been done and that Fund#6001 has been set up for receipt of funds. Continued updates will be provided as received.

Emergency Management Director-Jack White presented a request for a commissioner appointment to replace former Commissioner Brothers on the LEPC and EMAC Boards. A motion to appoint Dale Dubois was made by Gary Burton; seconded by Bob Curry. Motion carried 3-0.

Sheriff Hobbs had nothing to present.

Highway Superintendent Greg Melton presenting the following:

Crusher had been working on millings; expecting 1000/daily and done by next week.

Mr. Burton asked if the website had the posting of the roads; he was to check with Rachel.

Spot paving on Rattlesnake Road was being done. The old Roller went out and a repair cost estimate was \$20000. Mr. Melton was going to look at the cost of a rental.

Gross Cemetery Road" Culvert" has been a year long problem and now is being deemed an emergency per IC36-1-12-9 by testimony from the superintendent as required. They will be using a culvert pipe from another project and doing the work in house. Further a reduced load limit to 8 ton will be posted and estimated timeline is to have it completed by Memorial Day Weekend. A motion to declare the emergency was made by Bob Curry; seconded by Gary Burton. Motion carried 3-0.

Quotes were received from E3 Bridge \$8520.80 and Civilcon \$8950.80 for a 117x79ft arch aluminum culvert. Funds from 1173-Cash were to be requested at the next Council Meeting. Mr. Burton made the motion; seconded by Mr. Curry to accept the E3 Bridge quote \$8520.80. Motion carried 3-0.

Mr. Melton requested permission to go to Council and request an employee for part-time. He would be requesting through the new freeze policy exemption form. Approved 3-0.

Community Crossing Grant approval for \$971000 had been received. Following review of the Roads selected for each Commissioner-District Curry-Walden Rd, Dubois-Steubenville Rd, Burton-Culross Rd, Attorney Bryan acknowledged that a full quorum was present and for the Commissioners to vote to accept the Grant. A Motion to accept the Grant was made by Bob Curry; seconded by Dale Dubois and attest by Auditor Reeves. Motion carried 3-0. Page 10 was to be signed by Commissioner Burton and the Supplementary Signature Page was to be signed by the other two Commissioners and Auditor. A Proposed Timeline was given for review; the Bid Packets will be presented at the June 7th Meeting. Ms. Reeves will provide copies immediately to the Highway Department for submission to the State.

Health Department-A Roster Volunteer was requested by Mr. Burton to verify the names of the individuals who were performing field work to assist the current employee-John Reeves with septic inspections for insurance purposes. Ms. Reeves will contact Insurance-John Parmley to see if there is a specific form to use. She did provide the names of Bill Roberts and Dave Goss as the two individuals.

Attorney Bryan presented three Resolutions regarding COVID to "Repeal the former Resolutions" that had been adopted in 2020. The new Resolutions 2021-12 Courthouse Closing, Resolution 2021-13 Cloth Face Coverings and 2021-14 Courthouse Procedures. All Resolutions will be attached for permanent record. A motion to accept Resolution 2021-12 was made by Dale Dubois; seconded by Bob Curry. Carried 3-0. A motion to accept Resolution 2021-13 was made by Bob Curry; seconded by Dale Dubois. Carried 3-0. A motion to accept Resolution 2021-14 was made by Bob Curry; seconded by Dale Dubois. Carried 3-0. It was also noted that the Court System, Jail and Health Department can still have their own Policies.

Elected Officials-

Health-Christine McBride related that they had received approval for the Pfizer Vaccine for kids ages 12-15. The current positivity rate is up to 27%.

Councilman Andy Wood had nothing to present.

Auditor Reeves requested for consideration of standardized Timesheets to be used that shows Time-In and Time-out. Attorney Bryan will write a Resolution and work with Ms. Reeves on copies to be presented for approval.

She also presented the request form Veterans Officer Joe Goldman to have blocks placed on the Memorial Wall. There is a current Fund to pay for the services. Sheriff Hobbs was to get the number of Mr. Riffel who has done all the work in the past and pass it on to the Maintenance Supervisor.

Commissioners Comments-

Mr. Curry had been contacted by Bob Kean at 4177 St Rd 43 asking permission to cutting the fields next to his property. The Highway currently cuts it usually once a year. It would be a cost saving benefit to the County. Mr. Bryan will prepare a Contract Agreement to be presented at the next meeting.

Next was the request from IDEM to acquire an additional probe in the amount of \$6000 for testing at the old landfill on Byerly Road. It was tabled at this time.

In regard to the 2021 Budgets, it was discussed and agreed to call a Special Meeting with the Commissioners, Council and Department Heads to make considerations for possible cuts and review of current fund balances and issues. The joint Meeting will be held on April 25th at 6pm.

Lastly Mr. Burton commented that the County Email was intended for County Business and that guidelines had even been set for it.

A motion to adjourn was made by Bob Curry; seconded by Dale Dubois. Motion Carried 3-0.