

Owen County Commissioner's Meeting
Minutes-December 20, 2021

DD/BC 3-0

Meeting was called to order by President Gary Burton.

Pledge of Allegiance was said, and opening Prayer given by Cris Lunsford.

Roll was called; all members present. Attorney Jim Bryan and Auditor Reeves was also present.

Public sign in sheet and will be attached for permanent record.

A brief review of the current Fund Balances was given by Mr. Bryan noting that on December 15th it was a negative balance. However, due to Settlement coming in a new positive balance of \$1,010,026.38 is now the fund amount. A list of various other Funds and Balances were presented for review. Copies of the Monthly Financial Ledgers and the Treasurer's Monthly Report were given to members for review.

The Regular Claims Docket dated for 12/20/2021 in the amount of \$172,694.89 with a motion to approve was made by Bob Curry; seconded by Dale Dubois. Motion carried 3-0.

A motion to approve the list of Out of Cycle Claims in the amount of \$1,165,805.10 was made by Bob Curry; seconded by Dale Dubois. Motion carried 3-0. Mr. Burton did note that the large amount was due to paying Milestone for the Community Crossings Grant in the amount of \$1,143,030.87.

A motion to approve the Payroll Docket in the amount of \$218,679.26 was made by Dale Dubois; seconded by Bob Curry. Motion carried 3-0.

Old Business

Mr. Bryan presented a copy of the American Rescue Plan Act for Owen County as of December 20, 2021.

Owen County received its first amount of \$2,019,981.00 on July 31, 2021, and expects to receive its second tranche in May 2022. The Summary of Proposed Uses was reviewed for Categories: COVID-\$0, Negative Economic Impacts-\$0, Premium Pay to eligible workers-\$300,000, Provision of Government Services-\$0, and Water, Sewer, Infrastructure-\$250,000.

Assessor Kenny Anderson (added to the Agenda)

A sealed bid from Tyler Technologies had been received for a contract with Tyler Technologies, and was verified by the Auditor, that it was the only one received. Mr. Bryan reviewed the process of RFP's, notice to bidders and legal notice had all been met. The contract is in the amount of \$495,880 with four installments of \$123,970. A motion to accept was made by Bob Curry; seconded by Dale Dubois. Motion carried 3-0.

New Business (Agenda items were re-arranged)

Insurance Representative Ron Remak provided an Annual Report for review. At this time the County has locked in rates for 2022, and they will go out on the market for 2023 to get the best rates possible. It is unsure if another two-year lock in rate can be obtained.

Proactive MD Clinic representative was unable to make it due to an emergency in the family. An update will be given at a later time.

Owen Tourism Representatives Beth Wood and Shirley Kinney presented an Agreement for Services Annual Renewal for 2022 for Owen Tourism and Convention & Visitor's Bureau. A motion to approve the agreement was made by Gary Burton; seconded by Dale Dubois. Motion carried 3-0.

Redevelopment Commission had nothing to present at this time.

DNR Timber Sales Notice for qualifying County Fire Departments had been received. A motion to approve the amounts of \$42.05 each for Cataract VFD, Clay Twp, Coal City VFD, Franklin VFD, Gosport VFD, Owen Valley Fire Territory, and Patricksburg Community VFD was made by Dale Dubois, second by Bob Curry. Carried 3-0.

EMA Director Jack White presented a Service Agreement with ERS Wireless for the County Tornado Siren System in the amount of \$4750.00. A motion to approve the Agreement was made by Gary Burton, seconded by Dale Dubois. Motion carried 3-0. Mr. White noted that some additional costs may be incurred if sirens are sitting on private locations.

Sheriff Hobbs' only related from his family to your 's—Merry Christmas and hopes that everyone will come together and put God 1st!

EMS Director Cris Lunsford had requested quotes for a new vehicle. Mr. Bryan reviewed County Ordinances 2018-02 and 2019-0031 and Mr. Lunsford had complied. Only two quotes could be obtained from Kelley Chevy LLC \$37,136.00 and Community Chevy \$45,049.25. Andy Mohr did not provide one. He had received approval from Council in the amount of \$50000.00. A motion to approve the purchase was made by Gary Burton; seconded by Dale Dubois. Motion carried 3-0.

911 Director Kathleen Lamb related continued staffing issues and currently only has five trained and that she will have to work the Console as well. She is not receiving any responses to the job adds and didn't see any influx after pay raises were approved by Council.

All Equipment is in and awaiting License Approval for water tower in Freedom.

CAD is on hold due to Zuercker issues on network/Forthphaze and the challenges from previous situation. Mr. Burton asked of her, EMS and Hwy on average the number of hours worked; answers were many and burn-out is definitely a given with any where from 55-70 hours a week.

Highway Superintendent Greg Melton began with thanking everyone involved with his budgeting challenges this year and glad to be ending on a positive note.

He reviewed a former request from Rich Roberts and the County adopting the Roads in Parkview Estates. He had met with him and advised of some things needed to bring up to adoption level. The roads will also need to be given 911 Addresses. A motion was made by Gary Burton and seconded by Bob Curry to adopt the Roads into the County Road System. Motion carried 3-0.

He related that the Dunn Road Bridge had been opened this morning. Barricades will remain to help drivers get adjusted to the changes.

Mr. Melton asked Mr. Bryan if Re-Bids could be obtained for Bituminous. He had a vendor that did not have the proper time to get them presented. Mr. Bryan will prepare for the January Meeting.

A motion was made by Bob Curry; seconded by Dale Dubois for Heavy & Mild Wrecker Service-Low Boy. *(Re-bids)*
Motion carried 3-0.

A copy of the OC Highway Annual Road Maintenance and Improvement Plan had been prepared by Mr. Melton. Mr. Bryan reviewed the plan and noted that just because a road is on the plan doesn't mean they will get fixed. A motion to approve was made by Gary Burton; seconded by Bob Curry. Motion carried 3-0.

Ordinance 2021-047 was presented and read by Mr. Bryan to make Smithville and Otterbein a four-way stop. A motion to approve was made by Dale Dubois; seconded by Bob Curry. Motion carried 3-0.

He informed members that another Grader had been vandalized and not feasible to bring equipment in every night. Mr. Burton recommended buying trail cameras.

Mr. Burton had received a request to lower the speed limit on Marley Road to 25mph. Mr. Bryan will prepare the Ordinance for the next meeting.

Mr. Melton had nothing further to present and needed to leave to

At this time Mr. Bryan presented Resolution 2021-29 for the 2022 Payroll Schedule. A motion to approve the schedule was made by Dale Dubois; seconded by Bob Curry. Motion carried 3-0.

Resolution 2021-30 for the 2022 Holiday Schedule was presented for review, noting that there will be 14 total. A motion to approve was made by Bob Curry; seconded by Dale Dubois. Motion carried 3-0.

Low Associates Inc. Invoices for 2022 were presented and reviewed by Mr. Bryan. The invoices for all three program services included a discount if paid by January 15, 2022. Invoice#25163 Discount amount to be paid is \$12340., Invoice#25164 \$32198., and Invoice 25165 \$13792 for the first six months of the year/through June 30th. He further related that it would be very difficult to execute a change and if ever was to decide would need to bring in departments for further review.

Mr. Burton added that Time Management Programs/Companies are still being considered. LOW has agreed that the former Paycor Time system was not able to synchronize with their system. Mr. Burton added that he knew some Council Members have concerns as well. He had received emails from the auditor from other counties that are looking to make changes too and that are finding out the same issues and incompatible as well. A motion to pay the invoices on January 4th was made by Gary Burton; seconded by Bob Curry. Motion carried 3-0.

Elected Officials

Treasurer Diane Stutsman related that they were successful with their portion of Settlement. She also related that she has been working with SBOA and have received good comments with the SBOA Audit that is being performed. Mr. Burton said that they are looking forward to the Exit Interview.

Public Comment

Brett Stutsman asked if they had considered the "Juneteenth" as a Holiday. Mr. Burton related it had been discussed and decided for it to be skipped.

Jeff Marks ask for clarification the LOW invoice amounts. Mr. Burton repeated the amounts.

Attorney Comments-nothing further

Auditor Comments-Presented copies of the 2022 Road School Flyers for their information/consideration. She related that SBOA has physically moved out of the Office but are finishing up their audit report off-site.

Commissioner's Comments-

Mr. Dubois had nothing further.

Mr. Curry wished everyone a Merry Christmas and Happy New Year.

Mr. Burton and Mr. Curry commented on the status of the Health Department, contractors, and phone line issues. An email had been received from Dr. Wells and further contact will be made this week.

They next discussed advertising the vacant Maintenance Position on Indeed as only one application had been received. The position is \$20.10/hrly for a total annual amount of \$41860 at a forty hour week.

A motion to adjourn was made by Bob Curry; seconded by Dale Dubois. Motion carried 3-0